



Native Council of PEI

Job Posting – Addictions and Mental Health Navigator

Job Title:	Addictions and Mental Health Navigator	Position Type:	Full Time
Location:	Charlottetown	Travel Required:	Frequently
Wage:	\$22	Hours Per Week:	37.5
HR Contact:	humanresources@ncpei.com 902-892-5314	Date Posted:	July 8, 2024
Website:	http://ncpei.com/employment/	End Date:	Competition will remain open until position is filled.

Applications Accepted By:

FAX OR EMAIL: RESUME AND COVER LETTER

Attention Human Resources
 Subject Line- Addictions and Mental Health Navigator
 Fax Number-(902)368-7464 Email- humanresources@ncpei.com

Job Description

POSITION SUMMARY:

The Addictions and Mental Health Navigator will be responsible for providing culturally sensitive addictions and mental health support to individuals, families, and the community. The Navigator must possess a strong working knowledge of harm reduction strategies, trauma informed approach to care, and a comprehensive knowledge of the compliment of services offered to individuals and their families on Prince Edward Island. The Navigator will advocate for appropriate programs and services to meet the needs of clients.

ROLE AND RESPONSIBILITIES

- Identify barriers and challenges in accessing provincial/community programs and services to discuss strategies to reduce these barriers.
- Create and promote peer support and creation of buddy-systems to reach out to in time of need.
- Establish connections with appropriate provincial government department(s).
- Advocate on behalf of client to ensure they are receiving the maximum amount of access to programs and services.
- Outreach to members and external partners/facilitators to establish practices for each Zone and build the program.
- Connect clients to traditional Elders for spiritual guidance, support, ceremonies, and healing.
- Incorporate a harm reduction and trauma informed approach to supporting clients and families struggling with addictions.
- Assist with the development of a Community Resource toolkit outlining programs and support for clients.
- Work with other NCPEI Program Coordinators to provide wrap-around care approach to clients.
- Attend assigned committee meetings to advocate for the needs of clients.
- Organize events and activities requested by clients to support needs.
- Document activities/discussions/participation from each meeting.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Combination of educational or professional experience addressing mental health & addictions or working with clients who may be experiencing mental health & addictions
- Extensive experience in delivering projects (e.g., budget, workplans, event planning, etc.)
- Familiarity with client case plans and case management
- Experience supervising and directing other staff members
- Proficiency with the use of office software, including Word, Excel, and databases
- Experience and/or knowledge working with Indigenous peoples considered an asset
- Vulnerable sector record check is required prior to commencing employment