



# Native Council of PEI

## Job Posting – Marine Safety Coordinator

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|--------------------|--|-------------------------|--|
| <b>Job Title:</b>  | Marine Safety Coordinator  | <b>Position Type:</b>   | Full Time  |
| <b>Location:</b>   | Charlottetown  | <b>Travel Required:</b> | Frequently   |
| <b>Wage:</b>       | \$22-\$25 based on experience  | <b>Hours Per Week:</b>  | 37.5   |
| <b>HR Contact:</b> | <a href="mailto:humanresources@ncpei.com">humanresources@ncpei.com</a><br>902-892-5314 | <b>Date Posted:</b>     | July 17, 2024  |
| <b>Website:</b>    | <a href="http://ncpei.com/employment/">http://ncpei.com/employment/</a>                | <b>End Date:</b>        | Competition will remain open until position is filled. |

### Applications Accepted By:

#### FAX OR EMAIL: RESUME AND COVER LETTER

Attention Human Resources  
 Subject Line- Marine Safety Coordinator  
 Fax Number-(902)368-7464 Email- [humanresources@ncpei.com](mailto:humanresources@ncpei.com)

### Job Description

#### POSITION SUMMARY:

The Native Council of PEI maintains a natural life harvesting regime through the Kelewatl commission, while also maintaining a communal commercial fishery through L'nu Fisheries Ltd. NCPEI works in accordance with the DFO and Aboriginal fisheries strategies and treaty rights. The Maritime Safety Coordinator is a dedicated staff member that works on safety matters with all the fishing programs allocated through NCPEI.

#### ROLE AND RESPONSIBILITIES

- Safety checks on communal commercial vessels.
- Ensuring fishers have all the up-to-date safety equipment.
- Receiving the daily emailed safety check list.
- Ensuring crews have up to date safety training certificates.
- Conducting safety drills.
- Discussing safety with the fall/winter shellfish harvesters.
- Conducting safety checks/discussion during the food, social, ceremonial fishery.
- Acting as a liaison with Transport Canada on marine safety matters.
- Initial safety discussions with fishers and the environmental team.
- Produce a "Safety at Sea" best practices guidebooks for all NCPEI related fishing programs.

#### QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Professionalism, showing respect and consideration for others and the environment.
- Strong interpersonal and communication skills.
- Physically capable of working outdoors for extended periods of time.
- Ability to work independently with minimal supervision.
- Education or background in Marine Training, Occupational Health and Safety or related fields.
- Ability to work in groups and lead a small field team.
- Valid Class 5 driver's license and clean drivers abstract.
- Standard First Aid.

**\*Only candidates chosen for an interview will be contacted.**