



Native Council of PEI

Job Posting – Wele’g Coordinator

Job Title:	Wele’g (Living Well) Coordinator	Position Type:	Full Time/Contract
Location:	Charlottetown	Travel Required:	Frequently
Wage:	\$23 per hour	Hours Per Week:	37.5 (days, evenings, weekends)
HR Contact:	humanresources@ncpei.com m 902-892-5314	Date Posted:	December 2, 2025
Website:	http://ncpei.com/employment/	End Date:	Competition will remain open until position is filled.

Applications Accepted By:

FAX OR EMAIL: RESUME AND COVER LETTER

Attention Human Resources

Subject Line- Wele’g Coordinator

Fax Number-(902)368-7464 Email- humanresources@ncpei.com

Job Description

POSITION SUMMARY

The Wele’g (Living Well) Coordinator of the Native Council of PEI (NCPEI) will provide education to Indigenous youth and adults to assist in recognizing warning signs for broad relationship aggression related to family dynamics, intimate partner relationships, and poor mental health.

ROLE AND RESPONSIBILITIES

- Organize and facilitate group workshops or activities across PEI with an emphasis on building a stronger community of Indigenous women and girls, supporting 2SLGBTQIA+, youth and family violence prevention and intervention, fostering healthy relationships, parenting focused workshops, personal and community empowerment.
- Actively reach out to members of the Indigenous community with the goal of increasing program participation and engagement.
- Work with Elders and Knowledge Keepers to incorporate appropriate cultural teachings into events and activities.
- Research, with an Indigenous specific and culturally appropriate lens, best practices and activities related to sexual exploitation prevention.
- Represent NCPEI on committees, working groups, boards, advisory groups, etc. as required.
- Develop and maintain partnerships with community partner organizations and government entities.
- Work with established community partner organizations.
- Provide detailed activity reports after each event and committee meetings as well as monthly and annual reporting.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- University or College Diploma in a related field (social work, gender studies, psychology, teacher, behavioral sciences) or equivalent education and experience working at risk youth and adults.
- A minimum of 3 years’ demonstrated experience in education, training or facilitating.
- Excellent communication (written and oral), teaching, presentation, and interpersonal skills.
- Must be proficient in the use of computer applications such as Microsoft Office.
- Ability to work independently and as a team player.
- Valid driver’s license and access to a vehicle, travel required.

***Only candidates chosen for an interview will be contacted.**